

# LOXTON DISTRICT CHILDREN'S CENTRE INC

## DIRECTORS ANNUAL REPORT 2015/2016

I would like to thank the 2015/2016 Management Committee for their ongoing support throughout the year. Even though it was a smaller than normal committee, they were still able to achieve all that was needed. The centre does not operate without a management committee, so a big thank you to the committee members for all their support, time and guidance throughout the year. Thanks to all the outgoing committee members who have helped the centre to grow, while providing a high-quality service for our community. Ainslie Graetz was voted in as the Management committee's staff representative last year, her position still standing until the next staff meeting in October. The staff this year, have worked together as a whole team to provide the families of Loxton with a nurturing and caring environment, I thank you all.

Woodleigh has numerous committees to facilitate the delivery of its service to the community,

- The finance subcommittee reviewed the Centre's financial position in April 2016, and decided to raise the fees in July in accordance with the centre's running costs. The centre's full time equivalent of utilisation over the 12 months finished on 57.08, 1.08 over the budgeted FTE of 56 and 3 up from the previous year.
- WHS committee meets monthly, this committee is chaired by the WHS representative Georgie Peberdy. Luke Lowery is the centre's Fire Warden and is also on this committee.
- The staffing committee employed two full-time Diploma trainees in October 2015 and two school based trainees from Loxton High school at the beginning of the year. Approximately throughout 2015/2016 there has been 34 local people employed at the centre on either full-time, part-time and casually basis.
- Caren Hammerstein has been working through and updating the centre's policies and procedures.
- Thank you to everyone involved in Fundraising for Woodleigh over the last 12 months. This year we held a Vintage High Tea, Food stall at the Pedal Prix, Bingo, Easter and Father's Day raffles and Mother's Day street stall raising approximately \$6500.00.
- The grounds committee has organised three very successful working bees at the centre. We are very fortunate to have so many helpful parents at the centre, who make themselves available when needed. The outdoor areas have all been transformed, into natural environments. Working within the centre's sustainability policy, "To give children the opportunity to connect, explore and engage within environments with learning opportunities"

The extensions to extend the laundry area and staffroom and to increase the size of the administration area by providing an extra office were started early February. A temporary staff room was set up in the carpark, to allow for staff to have somewhere to take their breaks. The extensions were completed in May and the staff moved back into the staffroom with extra office furniture kindly donated by Steve Clark. Creative Pools and Landscaping rebuilt the front garden with quarry stones. The outside paths were cemented, to complete the project in July.

Woodleigh can be congratulated for their support in helping the staff gain qualifications in Children's Services. The staff have attended numerous training and development courses both in the Riverland and Adelaide. The Long Day Care Professional Development Programme (LDCPDP - \$125176.12 over three years) has given staff the opportunity to attend extra professional development. Staff have participated in professional development from the seven quality areas of the National Quality. This funding will expire on June 30<sup>th</sup> 2017.

Congratulations to the OSHC Director Haylee Symens and the OSHC service team for providing the Loxton school age families with a high-quality service and another successful year. Loxton families are very fortunate to be able to move from one service to the next without unsettling their children in the process.

I would like to thank all the Management Committee and subcommittee members for another successful year. Thank you to the committee's Chairperson Alicia White who has done an excellent job throughout her years on the committee. Also, thank you to all the outgoing committee members. I would like to wish the new elected committee members all the success in 2016/2017. I thank all the staff for their teamwork and continuing efforts, especially Sheryl Pontt, Caren Hammerstein and Tania Kurtzer for their support and leadership roles at the centre. The whole staff team are an exceptional group of professionals that together provide high quality care through there excellent teamwork and dedication, I am very proud to be the Director of Woodleigh at present and look forward to the next 12 months. I would like to thank the staff, management and families for their continuous support and friendship and I look forward to continuing my service here at Woodleigh.



**Woodleigh Staff 2015/2016**

Jo Mitchell – Director (full-time)

Tania Kurtzer – Ass Director (part-time) Room Co-ordinator Leader

Caren Hammerstein – Ass Director (full-time) Educational Leader

Sheryl Pontt – Administration Officer (full-time)

Lyn Nickolai - Cook – (part-time)

**Krystal Verco – Room Co-ordinator Kookaburra's (part-time) returned from maternity leave May 2016**

Jonathon Hartley – (full-time)

Sue Lahainer - (part-time)

Lauren Lidgerwood - (part-time)

Rebecca McDonald - casual

Vicki Singh - casual

Alizah Fogden - School Based Trainee Certificate 3 started Feb 2016

Ashleigh Langford – Room Co-ordinator - (full-time) left July 2016

Charmaine Pfitzner – started Oct 2015 left Oct/2016

Petra Davis - Oct 2016

**Ainslie Graetz – Room Co-ordinator Kangaroo's - (full-time)**

Vicki Turner - Trainee Diploma– (full-time)

Luke Lowery – (full-time)

Rachelle Pfennig– (part-time)

Stacey Jaeschke – (part-time)

**Sarah Traeger – Room Co-ordinator- Joey's (full-time)**

Larissa Halupka – (part-time)

Breanna Wright – (part-time) Studying Early Childhood Degree

Jasmine Prouse - Trainee Diploma– (full-time)

Cathy Perre – (part-time) started maternity leave Sept 2016

Chelsea Rogers - Trainee Diploma – (full-time)

**Kerry Hopper – Room Co-ordinator Possums- (full-time)**

Georgie Peberdy – (full-time)

Mikaela Pontt – (full-time)

Ashleigh Stapleton – (full-time)

Ashlee Panagis – returned from maternity leave May 2016 (part-time)

Tiffany Harris – Trainee Diploma (full-time)

Bianca Shephard – School Based Trainee Certificate 3 started March 2016

Chelsea Hopper – casual March 2016

Gemma Schilling – casual left March 2016

Chelsea Gutsche – completed school based traineeship left Jan 2016

Gordon Harvey – Gardener