

	<h1>SUN SMART POLICY</h1>		Loxton District Children's Centre	
			Policy ID:	POL-
			Version:	2
			Review Date:	Dec 2016
			Next Review Date:	Dec 2018

1. Policy Statement

Woodleigh has a duty of care to ensure that all children and staff are provided with a high level of sun protection during the hours of operation.

It is understood by staff, children and families that there is a shared responsibility between the service and other stakeholders that the Sun Smart Policy and procedures are accepted as a high priority.

Preventing sunburn and overexposure to UV radiation assists in reducing the probability of skin cancer and further skin damage. Sun protection policies and procedures are a lifelong commitment to infants, young children and adults to reduce the incidents of skin cancer and eye damage.

2. Implementation

- As part of WHS UV risk controls and role-modelling, when the UV is 3 and above educators, staff and visitors:
 - Wear a suitable sun protective hat, covering clothing and if practical sunglasses when outside
 - Apply sunscreen
 - Seek shade whenever possible
- All children must wear a hat that protects their face, neck and ears e.g. legionnaire, broad brimmed or bucket hats. Baseball or peak caps and visors are not considered a suitable alternative
- Children who do not have a hat will be asked to play indoors, however this may not always be possible due to staffing ratios. Therefore, children without hats will be restricted to shaded areas when outdoors if children cannot be supervised indoors and will be provided with a spare hat where possible.
- Outdoor activities where possible, will be held in shady areas.
- Parents need to apply sunscreen before attending the Centre.
- Signed permission will be sought from families in the enrolment form so that staff can apply sunscreen to children's exposed skin areas (face, arms, hands, legs, back of the neck).
- SPF30 or higher broad spectrum sunscreen, supplied by the Centre, will be applied throughout the day to clean, dry skin at least 20 minutes prior to going outdoors and re-applied every two hours, or more frequently if children are involved in water activities (Babies skins – are thinner than adult's skin, it is extremely sensitive and can burn easily from exposure to the sun. Babies can be at risk of sunburn even when they are in the

shade. Babies need a hat that protects their face, neck and ears such as a soft broad brim hat or soft legionnaire style hat with a flap at the back that will crumple easily when they put their head down. If infants are kept out of direct sun or well protected from UV radiation by clothing, hats and shade, sunscreen need only be applied occasionally on small amounts of exposed skin. All babies under 12 months are kept out of direct sun, when the UV levels are 3 and above.

- Staff are mostly responsible for applying sunscreen to children, but children will also be encouraged to apply sunscreen themselves.
- Some children may present with an allergic reaction to sunscreen. In this situation, the service will stop applying the sunscreen, notify the family and request that a hypoallergenic sunscreen be supplied by the family for the child to use.
- Sleeveless shirts, dresses and singlets are not considered as appropriate clothing to protect children from the sun. Children may need to change their clothing or not be allowed to access outdoor play.
- Families will be encouraged to implement the service's sun protection behaviours and practices when engaged in service experiences and excursions.
- Staff, children and volunteers must wear a sun protective hat and clothing, apply SPF30+ broad spectrum sunscreen, and seek shade whenever possible when supervising outdoors or facilitating children's play experiences and excursions.
- The Management Committee will endeavour to increase the number of shelters and trees providing shade.
- The Centre will incorporate sun and skin awareness activities into the children's play and learning experiences and will reflect the importance of sun protection behaviours and practices.

3. Review

The Sunsmart Policy will be reviewed every two years.

4. References

Regulations

114 Outdoor space – shade

168 Education and care service must have policies and procedures

Standard 3.1 The design and location of the premises is appropriate for the operation of a service.

Element 3.1.1 Outdoor and indoor spaces, buildings, furniture, equipment, facilities and resources are suitable for their purpose.



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- The Cancer Council SA. www.cancersa.org.au.

5. Related LDCC Documents

- Work Health and Safety Policy

Endorsed by Director – Jo Mitchell

Director Signature.....Date/...../.....

Endorsed by Employee Rep. Name –

Employee SignatureDate...../...../.....

Adopted by Management Committee

Management Committee Chairperson Signature.....Date...../...../.....

Date Minuted:...../...../..... Date of implementation:/...../.....

Review History

Document History	Version No	Issue Date	Description of Change:
	1.0		New Document, June 2008
	1.0		Reviewed Document, August 2010
	1.0		Reviewed Document, October 2012
	2.0		Reviewed Document, November 2014
	3.0		Reviewed Document, December 2018 All babies under 12 months are kept out of direct sun, when the UV levels are 3 and above.